



### Section II - Authorization for Representation or Dissolution of Representation

I hereby authorize the Ohio Department of Job and Family Services to allow the above named representative to act on my behalf for all matters pertaining to the service function(s) identified in Section III.

**NOTE:** If correspondence should be sent on a regular basis to the Representative, please choose representative for question #1.b in Section III.

I am hereby notifying the Ohio Department of Job and Family Services that I wish to dissolve my relationship with the above named representative. The Ohio Department of Job and Family Services should no longer allow the above named representative to act on my behalf for matters pertaining to the service function(s) identified in Section III or send them any information pertaining to my account.

### Section III - Service Function and Correspondence

1.a To what service function(s) does the authorization or dissolution selected in Section II apply?  
(Please check all that apply)

- Tax Manage Account Demographics
- Tax Manage Account Status
- Tax Reporting and Payments
- Tax Monetary Transactions
- Tax Appeals and Waivers
- Tax Audits

1.b For the service function(s) selected in question #1 a, where should the correspondence be sent on a regular basis?  
(Choose only one per service function)

- |  |  |
|--|--|
| <input type="checkbox"/> Employer            | <input type="checkbox"/> Representative or Third Party Administrator |
| <input type="checkbox"/> Employer            | <input type="checkbox"/> Representative or Third Party Administrator |
| <input checked="" type="checkbox"/> Employer | <input type="checkbox"/> Representative or Third Party Administrator |
| <input type="checkbox"/> Employer            | <input type="checkbox"/> Representative or Third Party Administrator |
| <input type="checkbox"/> Employer            | <input type="checkbox"/> Representative or Third Party Administrator |
| <input type="checkbox"/> Employer            | <input type="checkbox"/> Representative or Third Party Administrator |

### Section IV - Signature

I hereby acknowledge that by signing this document that I relieve the Ohio Department of Job and Family Services from any liability arising from the exercise of rights and causes of action on account of or growing out of failure of the undersigned to receive any correspondence sent to the representative as indicated in Section III, including but not limited to:

1. Notification required by Section 4141.26
2. Injury caused by untimely appeal

This authorization, voluntarily given by the undersigned, shall remain in full force and effect until such time as the agency is notified in writing by the undersigned or by the designated representative that the relationship has been dissolved.

Employer Signature  
**NOTE** Must be owner, partner, member or corporate officer

Title:

Date:

/

/

Please return this page when mailing.

